

FIXED PENALTY NOTICES HYPOTHECATION: Final claim form for partnership authorities in Scotland for the period to 31 March 2004

This form should be completed in duplicate by the local authority acting as treasurer for the partnership. The original should be sent to the authority's Audit Scotland appointed auditor by 31 July 2004 and a copy sent simultaneously to the Scottish Safety Camera Programme Office, The Beacon, 176 St Vincent Street, Glasgow, G2 5SG. The auditor should return the certified form to this address by 30 November 2004.

Please note the change of reporting methods to a full accruals basis. To allow this change to occur, an accrual adjustment for income shall be entered on line 21 on this form.

Partnership name

TAYSIDE SAFETY CAMERA PARTNERSHIP

Allowable expenditure quarter ending	Jun 2003 £	Sept 2003 £	Dec 2003 £	Mar 2004 £	Total £
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Police Costs

Expenditure agreed in the original operational case	184,977	150,851	119,750	119,750	575,328
Expenditure approved following agreed amendments to the operational case					
1. Capital		84,284	11,902		96,186
2. Revenue		26,284	73,764	49,616	149,664
3. Subtotal - All Police costs		110,568	85,666	49,616	245,850

District Court Costs

Expenditure agreed in the original operational case	1,260	65,891	27,568	27,568	122,287
Expenditure approved following agreed amendments to the operational case					
4. Capital	1,839				1,839
5. Revenue		7,653	6,603	10,206	24,462
6. Subtotal - All District Courts Costs	1,839	7,653	6,603	10,206	26,301

All trunk road and Local Authority Costs

Expenditure agreed in the original operational case	143,160	17,809	10,986	14,609	186,564
Expenditure approved following agreed amendments to the operational case					
7. Capital	33,687				33,687
8. Revenue	50,573	5,727	11,142	14,920	82,362
9. Subtotal - All trunk road and local authority costs	84,260	5,727	11,142	14,920	116,049

10. Net cost of activity (line 3+6+9)	86,099	123,948	103,411	74,742	388,200
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Receipts available for hypothecation

	Jun 2003	Sept 2003	Dec 2003	Mar 2004	Total
11. Issued NIPs by quarter (by Offence Date)		2,169	4,005	5,086	11,260
12. Issued COFPNs by quarter (by Offence Date)		1,107	2,561	3,619	7,287
13a. Collected COFPNs by QTR (by Paid Date)		1,264	1,144	2,312	4,720
13b. Collected COFPN's by Qtr (by Offence Date)		1,015	2,385	3,298	6,698
14. Projected number of COFPNs collected figures from latest version of the operational case		4,232	7,553	4,249	16,034
15. Variation in numbers of COFPN collected between projected (operational case) and actual. [line 14 – line 13b]		-74	-205	-369	-648
16. Conversion rate (%) of NIPs to COFPNs [line 12 / line 11 x 100]		51.0%	63.9%	71.2%	64.7%
17. Payment rate for COFPN's as a % (the conversion rate from COFPNs issued to COFPNs collected) [line 13b / line 12 x 100]		91.7%	93.1%	91.1%	91.9%
18. Projected value of income received by quarter (projected COFPNs collected x £60) [line 14 x £60]	£	£253,920	£453,180	£254,940	£962,040
19. Actual value of income received by quarter (actual COFPNs collected x £60) [line 13a x £60]	£	£75,840	£68,640	£138,720	£283,200
20. Variation between projection and actual income figures [line 18 – line 19]	£	-178,080	-384,540	-116,220	-£678,840
21. Issued COFPNs in 2003/04 collected in 2004/05 (1,750 COFPN's)					£105,000
22. Receipts available for hypothecation (line 19 plus line 21)					£388,200
23. Grant entitlement (lower of lines 10 and 22)					£388,200
24. Grant payments during the year					£241,281
25. Balance of grant due to/from the partnership in respect of 2003/04 (line 23 minus line 24) (to be paid in 2004/05 or deducted from next year payment if negative)					£146,919
26. Balance of grant (if any) due to/from the partnership in respect of previous years (please give details)					£0
27. Total net claim					£146,919

Local authority contact to whom queries should be addressed

Name Alison Findlay - Treasurer Telephone number (01382) 433601

Certificate of the local authority Chief Finance Officer

I certify that to the best of my knowledge and belief the information provided in this form is correct and the expenditure claimed has been incurred in accordance with the terms and conditions of the scheme set out in the Scottish Executive's July 2003 safety camera scheme handbook for expenditure from 1st July 2003, and the October 2002 version of the handbook for expenditure prior to this.

Chief Finance Officer D K Dorward Date 11 November 2004

Certificate of the auditor appointed by Audit Scotland

Auditor's Report

In accordance with the guidance contained in Audit Scotland's Grant Note GN/FPN/04, I/we have examined the entries in this form and the related accounts and records of the authority and have obtained such explanations, and carried out such tests, as I/we considered necessary.

Subject to the reservations set out in my/our letter of 11 November 2004 I/we are of the opinion that the entries on this form are fairly stated and the receipts have been used for the intended purposes in accordance with the scheme's conditions.

Auditor J Philp – Senior Audit Manager Date 11 November 2004.
Audit Scotland

*delete as necessary